

**RENTALS UNITED**  
MORE BOOKINGS. LESS WORK.

# MASTERS OF DISTRIBUTION HOW TO ADVERTISE ON



DORMIS

### WHO ARE THEY?

Dormis is a young and enthusiastic company which allows to list property all over the world absolutely for free.

### WHERE ARE THEY STRONG?

They operate worldwide, but are especially strong in Barcelona, London, and Dublin.

### WHAT INFORMATION DO WE SEND TO THEM?



Rentals United sends Dormis

- Rates
- Availability
- All static content such as amenities, description, photos etc

Changes are updated automatically but needs to be done in your PMS or your own platform if you are connected via API. If you only use Rentals United, changes in our platform will be pushed automatically to the channel.

### WHAT RATES DO THEY WANT?



Dormis works with selling rates.

Channel charges 10% commission from the rates received in Rentals United.

## HOW IS THE CONNECTION PROCESS?



You need to have a minimum of 50 properties to advertise on Dormis. When you connect, your properties are synchronized and verified automatically. After the verification an email with further instructions will be sent to you. Please follow the instructions in order to be live on Dormis.

Check your spam box for emails from the channel. Also, make sure you have the correct email for notifications set up in Rentals United, so they can reach you.

Average onboarding time is 1 week. If you haven't heard back from the channel after this week please email them directly at: [support@dormis.com](mailto:support@dormis.com)

Some channels don't accept all locations or type of property.  
**Rentals United can not influence this or the time it takes for the channel to put you live.**

**HOW IS THEIR  
BOOKING PROCESS?**

 **Direct contact**

Rentals United will send you a booking confirmation.

After guests have booked, the channel will send a confirmation to the guest and you. You will have to arrange the check-in details directly with the guest.

After departure the channel sends out a review request to the guest.

**HOW ARE THEIR  
BOOKING MODELS?**

 **Instant booking**

Dormis works on Instant booking. All bookings must be accepted.

**HOW IS THEIR  
PAYMENT PROCESS?**

 **Payment taken by channel**

Dormis charges their commission to the guest at the time of booking. It is your responsibility to charge the guest your monies. Note that credit card details are not provided.

**CAN YOU UPLOAD YOUR OWN  
CANCELLATION POLICY?**

 **No**

No. Please choose one of the cancellation policies offered by the Channel.

**REMEMBER! All bookings MUST be accepted.**

# **STEP BY STEP**

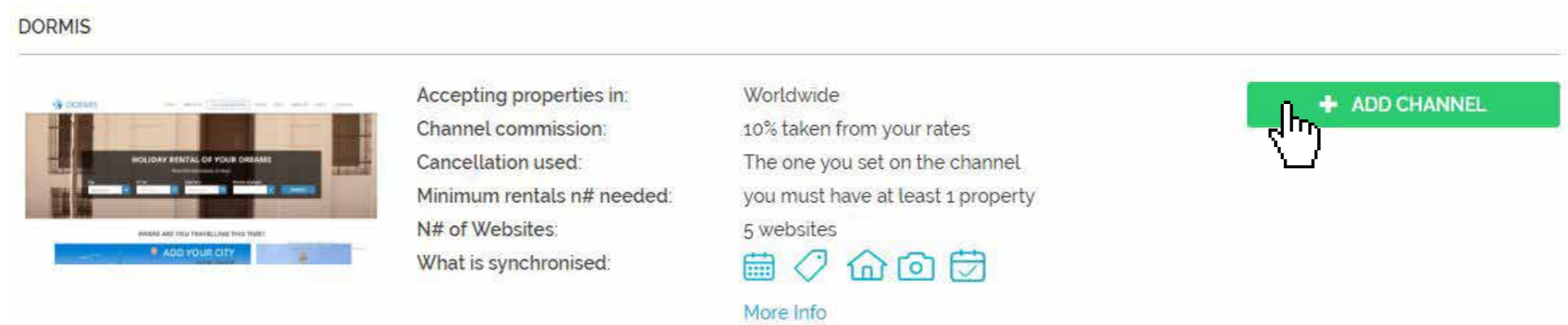
## **HOW TO ADVERTISE ON**








**DORMIS**

**STEP 1** | Go to “Add channels” on the main menu, search the name of the channel you want to connect to and click on “Add channel”.


DORMIS




Accepting properties in: Worldwide  
Channel commission: 10% taken from your rates  
Cancellation used: The one you set on the channel  
Minimum rentals n# needed: you must have at least 1 property  
N# of Websites: 5 websites  
What is synchronised:       
[More Info](#)

**+ ADD CHANNEL**

**STEP 2** | Once done this, a box with the added channel will appear on the right. Confirm the addition by clicking on “Add to my channels”.

Go to [My channels](#) and connect. 

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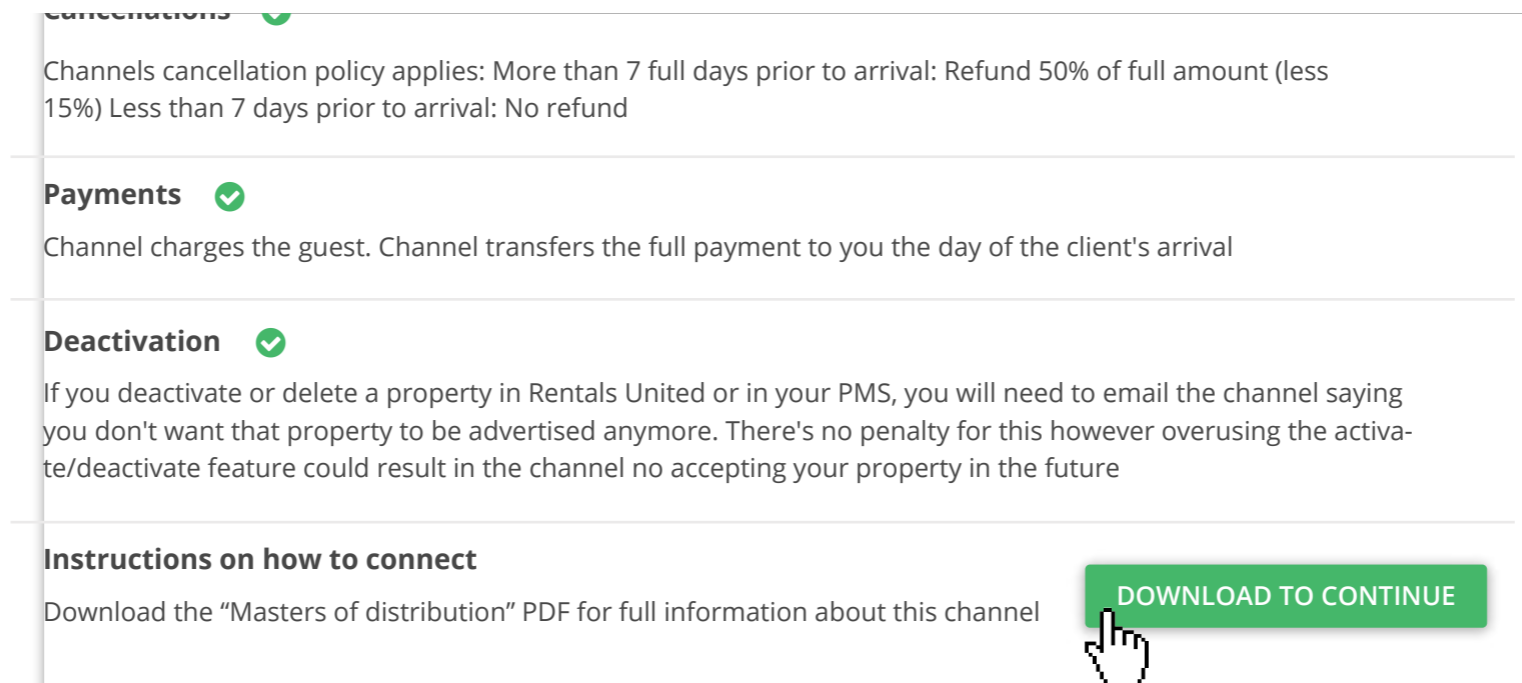
Dormis added to My channels. 

**STEP 3** | Go to “My channels” on the main menu, click on “Get connected” to read Dormis’ Terms & Conditions.



Property	Connection Date	N# of Properties Connected	N# of Bookings Received	Channel Commission	Cancellation Used	Channel Contact
DORMIS	22/03/2017	0 out of 0	0	10% taken from your rates	the one you set on the channel	support@dormis.com

**STEP 4** | Go through the checklist and accept the Terms & Conditions of the channel. Some channels may need you to create an account in their website.



**Cancellations** ✓  
Channels cancellation policy applies: More than 7 full days prior to arrival: Refund 50% of full amount (less 15%) Less than 7 days prior to arrival: No refund


**Payments** ✓  
Channel charges the guest. Channel transfers the full payment to you the day of the client's arrival

**Deactivation** ✓  
If you deactivate or delete a property in Rentals United or in your PMS, you will need to email the channel saying you don't want that property to be advertised anymore. There's no penalty for this however overusing the activate/deactivate feature could result in the channel no accepting your property in the future

**Instructions on how to connect**  
Download the “Masters of distribution” PDF for full information about this channel

[DOWNLOAD TO CONTINUE](#)

**STEP 5** | After you have connected your properties you will be able to see the connection in “My Channels”, “Property settings”.

 **DORMIS**  
Connected

Connection date: 11-01-2016  
N# of properties live: 0 out of 0  
N# of bookings received: 0  
Channel commission: On top of your rates  
Cancellation used: The channel  
How do I get paid: The channel pays out the total amount  
Contact information: name@mail.com

[✓ PROCESS](#)  
[🏠 PROPERTY SETTINGS](#)  
[⚙️ ACCOUNT SET](#)

**STEP 6** | All your properties should say “Connected” in gray on the right side. This doesn’t mean they are live yet, it may take a couple of days before Dormis publishes your properties.





connect all disconnected properties [APPLY](#) 2188 Properties | Show [10](#) | [50](#) | [250](#) [«](#) [<](#) 1 of 219 [>](#) [»](#)

Name	Location	Currency	PrePayment	Prepayment Amount	Scaling %	Status	Actions
<a href="#">Casa della Mama</a>	Amalfi	EUR	Default prepayme...		- 0% +	✓ Connected	<a href="#">deactivate</a>
<a href="#">Casa Lauro</a>	Amalfi	EUR	Default prepayme...		- 0% +	✓ Connected	<a href="#">deactivate</a>
<a href="#">Casa Letizia</a>	Amalfi	EUR	Default prepayme...		- 0% +	✓ Connected	<a href="#">deactivate</a>




✕



**STEP 7** | Check if your properties are live soon. When they are live, a blue icon with a link to the property will appear on the right.

<a href="#">BM Downtown Dreams 1</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">BM DownTown Dreams 3</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">CB LUXURY GROUP HOUS</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">TOF Arena Deluxe</a>	Zuidoost	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 

**STEP 8** | If you want to disconnect properties do it in Rentals United and not in Dormis.

<a href="#">BM Downtown Dreams 1</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">BM DownTown Dreams 3</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">CB LUXURY GROUP HOUS</a>	Amsterdam	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 
<a href="#">TOF Arena Deluxe</a>	Zuidoost	EUR	Default prepayme_ ▾	<input type="text"/>	- +1% +	✓	<a href="#">deactivate</a>   <a href="#">link</a> 